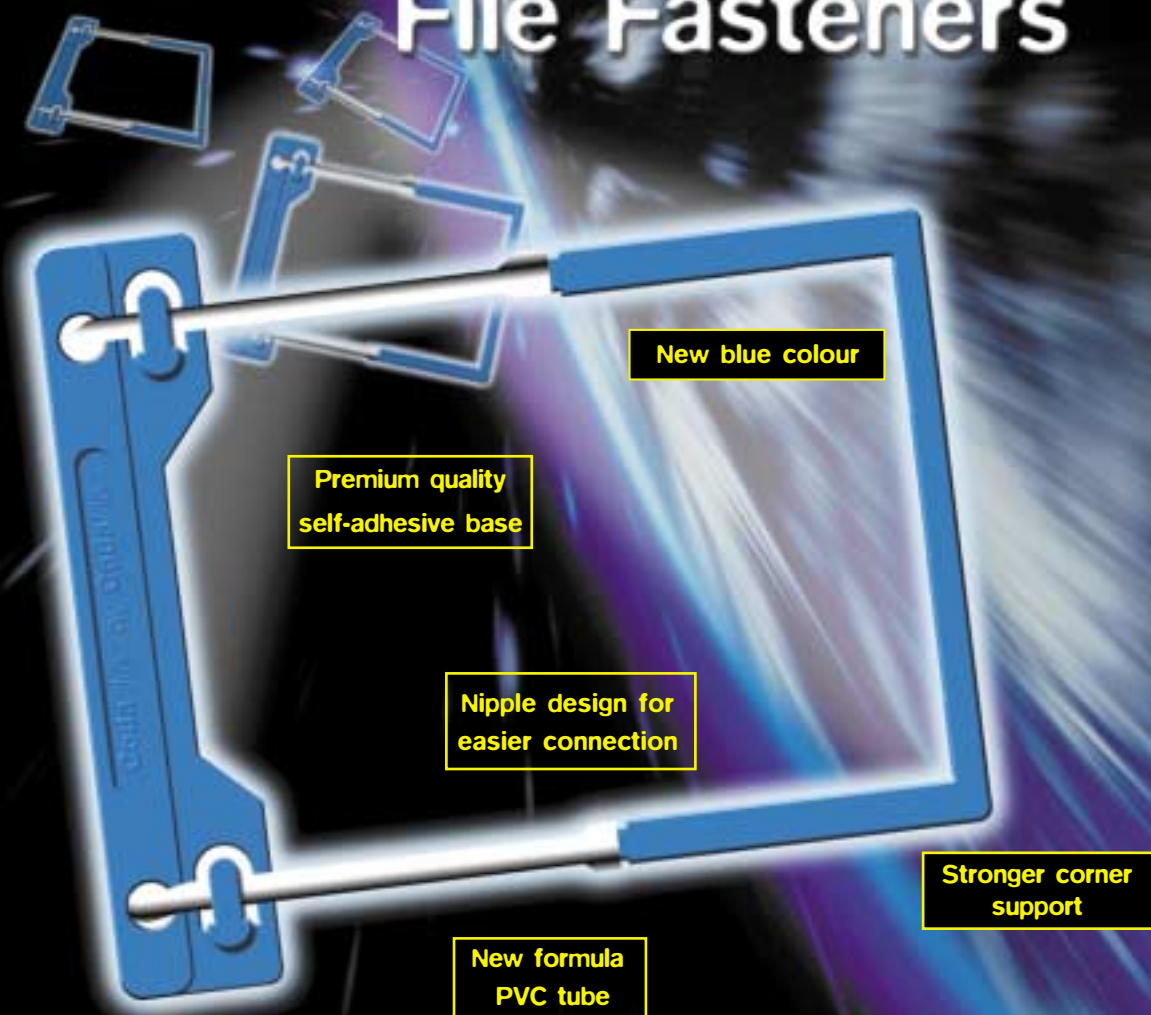


www.codafile.com

Improve your
filing efficiency with

Codaclip™

File Fasteners



If your office is suffering from low filing efficiency, it's probably because almost everything else seems to assume a higher priority...

Quick and easy to use, Codaclip™ File Fasteners from Codafile make filing so much easier and are the sure way to improve filing efficiency.

Codafile
INNOVATIVE RECORDS MANAGEMENT

Codaclip™ File Fasteners make filing so much easier & more efficient

You know what happens when someone drops a folder...papers just go everywhere and can take quite a bit of time to get back in order. Codaclips change all that and are a much lighter, easier and more economic alternative to bulky ring binders!

Not only do Codaclips store hole punched papers securely, they feature a strong self adhesive attachment that can be used in existing folders.

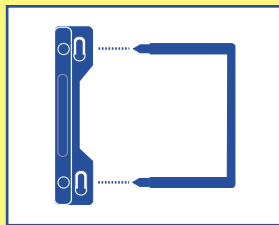
With Codaclips, file pages can be added or removed as required from the file without removing all documentation. As the file grows or reduces in size, the Codaclip expands or contracts with it.



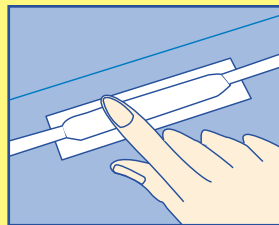
Reorder Codes and Pack Sizes available

238021	Codaclip 3 piece fastener Blue	Pack/10
238032	Codaclip 3 piece fastener Yellow	Pack/10
238033	Codaclip 3 piece fastener Red	Pack/10
238031	Codaclip 3 piece fastener Green	Pack/10
238034	Codaclip 3 piece fastener Purple	Pack/10
238020	Codaclip 3 piece fastener Blue	Box/100
238069	Codaclip 3 piece fastener Red	Box/100
238022	Codaclip 3 piece fastener Blue	Box/500
238000	Codaclip self adhesive base only	Box/100
238005	Codaclip U piece & pressure plate only	Pack/100
238003	Codatube 3 piece fastener with U piece & pressure plate to be used in gusseted files	Box/500
238023	Codatube only	Pack/500

8 quick & easy steps to improving filing efficiency



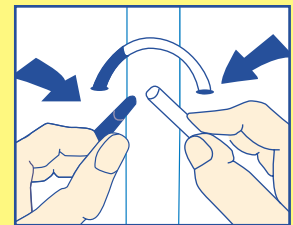
1 Pull apart Codaclip™.



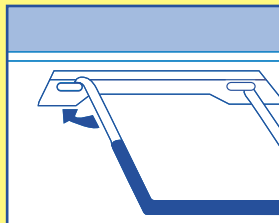
2 Remove self adhesive backing from Codaclip and position in folder.



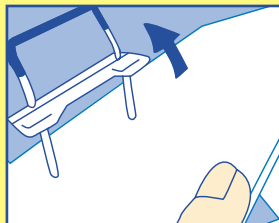
3 Place documents in folder, slide on compressor bar.



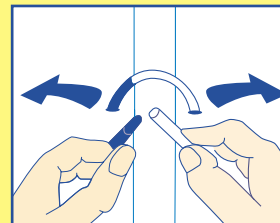
4 When you're through push the 'U' piece firmly back into the tubing.



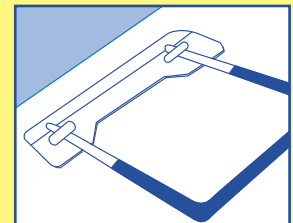
5 Secure the white tubing by placing it under the grips on the compressor bar.



6 To insert/remove/copy a page, unhook white tubing and raise the compressor bar above white tubing.



7 Form an arch with the tubing by spreading the papers.



8 Secure the tubing by replacing it tightly under the grips on the compressor bar.

Fax back to Codafile for more information about Codafile products

- Codaprint demonstration CD (colour coding labelling software)
- Free Filing assessment
- Sample kit of Codafile products

Stationery Stockist:

Name: _____ Position: _____

Company: _____

Phone: _____ Fax: _____ Email: _____

Address: _____

City: _____ State: _____ Postcode: _____

Freecall Australia
1800 263 234
Fax 02 9519 8837

Freecall New Zealand
0800 263 234
Fax 04 494 7210

Codafile™
INNOVATIVE RECORDS MANAGEMENT

www.codafile.com